

INTERVIEW PREPARATION

CLASS

HOMEWORK ASSIGNMENT

#4



Diversity
Outreach
Opportunity &
Recruitment Program

City of San Diego Application & Testing

Applications may be obtained as follows:

- **City of San Diego Community Service Centers**
(5 Convenient Locations throughout the City of San Diego)
- **The Employment Information Center**
Civic Center Plaza Building, 1200 Third Avenue, San Diego, CA
(located on the first floor on the west side)
Telephone: (619) 236-6467
Fax: (619) 236-6672
Hours: Monday thru Friday, between 8:00 a.m. and 5:00 p.m.

Directions to Employment Information Center

From Interstate 5 South:
Exit Front Street/Second Avenue
Right on Second Avenue

From Interstate 5 North:
Exit Civic Center/Pershing
Left on B Street

From Highway 94:
Exit 5 North
Exit Sixth Avenue (turn left)
Right on B Street

From Highway 163:
At the end of highway turn
Right on B Street

- **By Mail**

To request an application or to be notified of future application filing periods, specify the position you are interested in on the front of a 9" x 12" self-addressed stamped envelope with proper amount of postage (\$1.98 as of Jan 2007) and mail to:

City of San Diego Jobs
1200 Third Avenue, Suite 300
San Diego, CA 92101

Deadlines

Application material must be received at the Employment Information Center **NO LATER THAN 5:00 P.M. ON THE FINAL FILING DATE.** Postmarks as proof of meeting the final date are not accepted. If you return your application materials via the U.S. Postal Service, you should use "Certified Mail-Return Receipt Requested" to provide verification of timely delivery. Do not send applications via interoffice mail.

Separate Application

You must apply separately for each position during the announced application period. Requirements for each position and information about how to apply are on the job bulletin. Do not submit a resume to the Personnel Department. If you are contacted for an interview, you may leave a resume with the city department that is doing the hiring.

Approved Application

You will be notified whether your application is approved. If you are approved, you will be notified by mail once your name has been placed on the eligibility list. The eligibility list will be forwarded to the city department doing the hiring. Department managers will interview as many candidates from the list as needed to fill the vacancies.

Disapproved Application

If your application is not approved, you will receive a Notice of Application Review. The notice states that you have five working days to contact the Testing Section of the Personnel Department. You may have your application re-evaluated by providing additional information you did not include on your application.

Status of Application

To obtain the status on an application you submitted, or to request a review of your application, please call the Testing Section of the Personnel Department at (619) 236-6358 between 10:00 a.m. and 5:00 p.m., Monday through Friday.

Additional resources for City of San Diego Employment Opportunities

- Internet: www.sandiego.gov/empopp
- 24-hour Jobline: (619) 682-1011

Educational Information

Miramar College

Main Campus

10440 Black Mountain Road

San Diego, CA 92129

General Information

- (858) 536-7800

Fire Technology and Emergency Medical Technician Programs (Camp Nimitz Campus)

- (619) 523-2932

Palomar College

Main Campus

1951 East Valley Parkway

Escondido, CA 92027

General Information

- (760) 744-1150

Emergency Medical Technician and Paramedic Programs

- (760) 744-1150 Extension 8150

Fire Technology Program (San Marcos Campus)

- (760) 744-1150 Extension 1770

Southwestern College

900 Otay Lakes Road

Chula Vista, CA 91910

General Information

- (619) 421-6700

Fire Technology, Emergency Medical Technician and Paramedic Programs

- (619) 428-6460

San Diego Metro ROP Program

Emergency Medical Technician Program

- (619) 590-3923 East County
- (619) 596-3690 Grossmont

Fire Technology

- (619) 590-3923 East County

Dispatcher Program

- (619) 644-7550 Grossmont

Community College Counselors

You may obtain information regarding the Fire Technology/Emergency Medical Technician course and schedule from the Community College Counselor Centers. Counselors are available to help with the enrollment process and explain the college curriculum. Phone numbers and office hours are below. Appointments are scheduled one week prior or on a first come, first serve walk-in basis.

Miramar College

- Telephone: (619) 523-2932 or (858) 536-7840
- Office Hours
 - 8:30 am – 7:30 pm (Monday – Thursday)
 - 8:30 am – 1:00 pm (Friday)
 - Closed Saturday & Sunday
- Web Site: www.miramarcollege.net

Southwestern College

- Telephone: (619) 421-6700 or (619) 482-6317
- Office Hours
 - 7:45 am – 8:00 pm (Monday – Thursday)
 - 7:45 am – 3:00 pm (Friday)
 - Closed Saturday & Sunday
- Web Site: www.swc.cc.ca.us

Palomar College

- Telephone: (760) 744-1150 Ext.2179
- Office Hours
 - 8:00 am – 7:00 pm (Monday – Thursday)
 - 8:00 am – 4:00 pm (Friday)
 - Closed Saturday and Sunday
- Web Site: www.palomar.edu

Volunteer, Reserve and Paid Call Fire Departments in San Diego County

Borrego Springs Fire Department	(760) 767-5436
Boulevard Fire Department	(619) 766-4633
Campo Fire Department	(619) 478-5310
Deer Springs Fire Department	(760) 741-5512
Del Mar Fire Department	(858) 755-1522
East County Fire Department	(619) 579-6034
North County Fire Department	(760) 723-2005
Mt. Laguna Fire Department	(619) 473-8281
Ocotillo Wells Fire Department	(760) 767-7430
Palomar Mt. Fire Department	(760) 742-3701
Pine Valley Fire Department	(619) 473-8445
Poway Fire Department	(858) 748-6600 Menu Press 2, 3 and 5
Ramona Fire Department	(760) 788-2269
Rural Fire Department	(619) 669-1188
San Miguel Fire Department	(619) 670-0500
San Pasqual Fire Department	(760) 745-9565
Valley Center Fire Department	(760) 751-7600
Elfin Forest/Harmony Grove F.D.	(760) 744-2186

Seasonal Wildland Firefighting

U.S. Forest Service	(877) 813-3476
California Department of Forestry	(619) 590-3100

Consider a Career in Emergency Services with the City of San Diego

A career in Firefighting can be a fulfilling experience. The many personal rewards include...

- Community Leader/Role Model
- Opportunity to Save and Change Lives
- Satisfaction of Succeeding in a Challenging and Rewarding Career
- Pride in Serving the People of your Community
- Be a Part of the Emergency Services Family

However, there are also many other excellent benefits including...

- Firefighter Base Monthly Salary Range From \$3258 to \$5,500
- Career Advancement Opportunities (Firefighter – Fire Chief)
- Desirable Work Schedule (Up to 21 days off per month)
- **11** Annual Paid Holidays
- **17** Days Annual Paid Vacation/Sick Leave
- Health/Dental Insurance
- Life Insurance
- Excellent Retirement Plans
- 401k Plan
- Deferred Compensation Plan
- City's Pension Plan
- Job Security

The Basic Firefighter Career Preview

Choosing a career as a Firefighter can be the beginning of a journey, which can lead to one of the most challenging, exciting and rewarding experiences in your life. The following is a brief overview of some of the things that you should know as you consider this career choice.

- ✓ Firefighting is inherently a dangerous occupation. Emergency calls can consist of brush fires, structure fires, automobile accidents, and life-threatening medical emergencies. All must be responded to with urgency and professionalism.
- ✓ Firefighting is very physically demanding. Firefighters carry 80-100 lbs of equipment such as hoses, axes, ladders, chain saws, extinguishers, and medical aide equipment into and around the fire to rescue victims and extinguish the flames. This may include climbing many flights of stairs while fully equipped. The Department provides time and equipment during your shift to maintain the expected level of fitness.
- ✓ Firefighters live one-third of their career life in a fire station, working shifts in 24 hour increments, 9 to 11 times per month. While on duty, Firefighters live and sleep in dormitory style quarters.
- ✓ While not out on a call, Firefighters must constantly work at keeping the station and equipment in excellent condition. Much of the Firefighters' station time is spent maintaining living quarters, the fire station and the equipment.
- ✓ Sometimes victims/patients cannot be saved despite the best efforts of Firefighters.

San Diego Fire-Rescue Department

Frequently Asked Questions

1. What are the minimum Requirements?
Fire Recruits minimum requirements are:
 - 18 years old
 - United State Citizenship or a Legal right to work in the United States
 - High School Diploma or GED equivalency
 - Emergency Medical Technician Certificate issued by the State of California or
National Registry Certificate
 - Basic Life Support CPR certificate
 - California Class C Driver's License
 - 20/20 corrected or uncorrected vision and acceptable level of color vision
2. Where can I obtain an application?
 - City of San Diego Community Service Centers
5 convenient locations throughout the City of San Diego, call for the location nearest you (619) 235-5202.
 - Employment Information Center
Civic Center Plaza Building, 1200 Third Avenue, San Diego
 - By mail send a 9"x 12" self addressed stamped envelope to:
City of San Diego Jobs
1200 Third Avenue, Suite 300 San Diego, CA 92101
Call Employment Information Center for more details (619) 236-6467
3. How often are applications accepted?
 - Every two years the department will establish 2 to 3 week period in which to accept applications.
4. Can applicants obtain the status of their application?
 - Yes, by calling Testing Section of the Personnel Department at (619) 236-6358 between 10:00 a.m. and 5:00 p.m.
5. What types of questions are in the written entry exam?
 - There are 5 sections in the written entry exam:
 - Mathematics
 - Reading comprehension
 - Mechanical reasoning
 - Audio retention
 - Visual retention
6. Will a four year degree give me an advantage?
 - A four year degree is not a requirement, but it may help during the interview phase of the hiring process.
7. How large is the City of San Diego?
 - The City of San Diego is over 330 square miles and has a very

8. How many Firefighters does the City of San Diego have?
 - The City of San Diego Fire-Rescue Department has a staff of 1100, of which 900 are uniformed firefighters.
9. How many Fire Stations are there in the City of San Diego?
 - The City of San Diego Fire-Rescue Department currently has 47 Fire Stations, but the general plan calls for several more to meet the growing needs of the City of San Diego.
10. How long is the San Diego Fire-Rescue Academy?
 - San Diego Fire-Rescue Academy is 14 weeks long.
11. Are there any height or weight requirements?
 - San Diego Fire-Rescue Department has no height or weight requirements.
12. How physically demanding is the San Diego Fire-Rescue Academy?
 - The San Diego Fire-Rescue Academy is very physically demanding and many of the drills are designed to simulate tasks utilized during emergency operations.
13. What happens when I graduate from the San Diego Fire-Rescue Academy?
 - Successful graduates of the San Diego Fire-Rescue Academy will be placed on probation for 1 year. During that first year the Probationary Firefighter will be assigned to a training station. The training stations are designed to continue academy training and help with the transition from academy drills to emergency fire ground operations.
14. What is the salary range for Firefighters?
 - Firefighter base salary is \$3282-\$5500
 - Additional compensation for specialized skills or assignments
 - Paramedic Certificate \$3.50/hour
 - Explosive Ordnance Disposal Detail 10% of salary
 - Hazardous Material Detail 10% of salary
 - Heavy Rescue 5% of salary
 - Bilingual Pay 3.5% of salary
 - Annual Uniform Allowance \$900
 - Emergency Medical Technician 8.5% of salary
 - Field Trainer 5% of salary
15. Will I be paid while attending the San Diego Fire-Rescue Academy?
 - Most recruits attending the San Diego Fire-Rescue Academy are City of San Diego Employees and will be paid. (Academy Recruit \$2900 monthly)
 - During some academies, Miramar College is allowed to select a limited number of students to participate in the San Diego Fire-Rescue Academy.
(Miramar College participants are students and do not receive any compensation from the City of San Diego)
16. How are Miramar College Students selected to participate in a San Diego Fire-Rescue Academy?
 - All students are selected through a random drawing. In order to qualify for the random drawing you must meet the following requirements:

- o Successfully completed at least 3 Fire Technology curriculum courses
- o Hold a current EMT certificate
- o Met standards of candidates certified to the San Diego Fire-Rescue on the written entry exam (e.g. if only the first category is certified to the department, only candidates in category 1 are eligible for competing for open enrollee positions.)